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MEMORANDUM FOR: Director of Security
Chief, Medical Staff

SUBJECT: Notification to Individuals of Disqualification for
Employment

1. The attached draft Memorandum of Understanding is a revision of the initial draft prepared by the Chief, Medical Staff, based on review by this Office and by the Office of Security and informal discussion with a representative of the General Counsel's Office.

2. The principal change, aside from completing the sections as to procedures of the Office of Security and of this Office has been to limit the scope of the paper to the notification process and to exclude procedural requirements peculiar to various types of separation such as termination under the Director's authority or under E.O. 10450, disability retirement, etc.

3. The Office of the General Counsel has advised us that they would prefer to defer their official review until a single proposal has been agreed to by the three offices concerned. Accordingly, we would appreciate your review of the attached draft and an expression of your concurrence or comments at your earliest convenience.

Signed

Acting Director of Personnel

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Attachment

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